



CITY OF SALEM, MASSACHUSETTS

ASSESSING DEPARTMENT
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DIRECTOR OF ASSESSING
STEPHEN CORTES

BOARD OF ASSESSORS
RICHARD W. JAGOLTA, JR.
TINA ZELANO
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Change of Mailing Address Request Form

To change the address on your motor vehicle excise tax bill, contact the Registry of Motor Vehicles.

To change the address on your boat excise tax bill, contact the Salem Harbor Master.

To change the mailing address of your water/sewer/trash bill, contact the Engineering/Utility Billing Department.

Date: _____

Check box regarding: Real Estate or Business Personal Property

Parcel ID/Personal Property Account #: _____

Property Address: _____

Current Owner Name: _____

New Owner: Yes: _____ No: _____

If Yes, Date Purchased/Acquired Title: _____

New Mailing Address: _____

C/O (if needed): _____

Street: _____

City/Town: _____ State: _____ Zip: _____

Completed by: _____

Phone Number: _____

Email Address: _____

Signature: _____

(Subscribed under the penalties of perjury) This form must be signed by the owner/or trustee as shown on the recorded deed.

Please complete the requested information and return this form to the address listed above or email it to Gfelix@salem.com

Ownership date is January 1st of any given year. State Law prohibits the Assessors Office from changing the legal ownership until the following fiscal year. It might take a few billing cycles for the previous owner(s) name(s) to be removed. M.G.L Ch 59 § 11